

OAK PARK UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
AGENDA #856

DATE: April 17, 2012

PLACE: **Oak Park High School Presentation Room – G-9**
899 N. Kanan Road, Oak Park, CA 91377

TIME: **5:00 p.m. Closed Session**
6:00 p.m. Open Session – G9

The Mission of the Oak Park Unified School District is to provide students with a strong foundation for learning, which meets the challenge of the present and of the future through a balanced education, that includes academic achievement, personal growth and social responsibility.

BOARD OF EDUCATION

Jan Iceland, President
Allen Rosen, Vice President
Mary Pallant, Clerk
Barbara Laifman, Member
Sepideh Yeoh, Member
Erica Rosenberg, Student Board Representative



EDUCATING TOMORROW'S LEADERS

ADMINISTRATION

Dr. Anthony W. Knight, Superintendent
Linda Sheridan, Executive Assistant
Martin Klauss, Assistant Superintendent, Business & Administrative Services
Dr. Leslie Heilbron, Assistant Superintendent, Human Resources
Jane Mintz, Director, Educational Technology
Susan Roberts, Director, Pupil Services
Cliff Moore, Consultant

COPY OF ENTIRE AGENDA ON WEB SITE
WWW.OAKPARKUSD.ORG

INDIVIDUALS WHO REQUIRE SPECIAL ACCOMMODATION TO PARTICIPATE IN A BOARD MEETING, INCLUDING BUT NOT LIMITED TO AN AMERICAN SIGN LANGUAGE INTERPRETER, ACCESSIBLE SEATING OR DOCUMENTATION IN ACCESSIBLE FORMATS, SHOULD CONTACT THE SUPERINTENDENT'S OFFICE 72 HOURS PRIOR TO THE MEETING TO ENABLE THE DISTRICT TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCOMODATION AND ACCESSIBILITY TO THIS MEETING. PHONE (818) 735-3206 OR FAX (818) 879-0372 or e-mail: lsheridan@oakparkusd.org.

Welcome to a meeting of the Oak Park Unified School District Board of Education. Routine items are placed under the Consent Calendar and are approved by a single vote of the Board. When the agenda is adopted, a member of the Board may pull an item from the Consent Calendar and transfer the item to an appropriate place on the agenda for discussion.

The President of the Board shall inquire if there is anyone in the audience who desires to address the board with respect to any items appearing on the closed session agenda, regular session agenda, or on any issue within the subject matter jurisdiction of the Governing Board. The speaker cards are available in the Board Room and must be completed and handed to Linda Sheridan, Executive Assistant, prior to the beginning of the meeting. All comments for either agenda items or non-agenda items must be limited to three minutes or less.

Your comments are greatly appreciated. However, the Board cannot enter into a formal discussion at this time, nor can a decision be made. Matters warranting discussion will be placed on a future agenda. The information on the speaker card is voluntary but will assist the Board President in conducting the meeting. Thank you for your cooperation and compliance with these guidelines

*All Board Actions and Discussion are electronically recorded and maintained for thirty days.
Interested parties may review the recording upon request.
Agenda and supporting documents are available for review prior to the meeting at the District Office located at 5801 E. Conifer Street, Oak Park, CA 91377*

NEXT REGULAR MEETING

Tuesday, May 15, 2012

**Closed Session 5:00 p.m. Open Session at 6:00 p.m.
Oak Park High School, Presentation Room, G9**

AGENDA IS POSTED AT THE FOLLOWING LOCATIONS IN OAK PARK:

District Office, 5801 East Conifer St.
Brookside Elementary School, 165 N. Satinwood Ave.
Oak Hills Elementary School, 1010 N. Kanan Rd.
Red Oak Elementary School, 4857 Rockfield St.
Medea Creek Middle School, 1002 Double Tree Rd
Oak Park High School, 899 N. Kanan Rd.
Oak View High School, 5701 East Conifer St
Oak Park Library, 899 N. Kanan Rd.
Internet Home Page: www.oakparkusd.org

OAK PARK UNIFIED SCHOOL DISTRICT
AGENDA – REGULAR BOARD MEETING #856
April 17, 2012

CALL TO ORDER - Followed by Public Comments/ 5:00 p.m.

CLOSED SESSION: 5:00 p.m.

RECONVENE OPEN SESSION: 6:00 p.m. (approximate)

The Oak Park Unified School District Board of Education will meet in Regular Session at the **Oak Park High School Presentation Room – G-9**, Oak Park, California.

I. CALL TO ORDER: _____ p.m.

II. PUBLIC SPEAKERS – CLOSED SESSION AGENDA ITEMS

III. RECESS TO CLOSED SESSION FOR DISCUSSION AND/OR ACTION ON THE FOLLOWING ITEMS:

A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

B. PUBLIC EMPLOYEE EMPLOYMENT: Clerical Sub, Custodian Sub

C. SUPERINTENDENT EVALUATION

IV: CALL TO ORDER – RECONVENE IN OPEN SESSION AT: _____ p.m.

The Oak Park Unified School District Board of Education will meet in Regular Session at the **Oak Park Presentation Room – G-9 at 6:00 p.m.**, Oak Park, California

V. CALL TO ORDER: _____ p.m.

A. ROLL CALL

B. FLAG SALUTE

C. REPORT OF CLOSED SESSION ACTIONS TAKEN

D. ADOPTION OF AGENDA

VI. PUBLIC SPEAKERS: SPEAKERS ON AGENDA AND NON-AGENDA ITEMS

VII. OPEN COMMUNICATIONS/PRESENTATIONS

A. BOARD REPORTS/DISCUSSION/COMMUNICATIONS

1. Presentation to MCMS Ventura County Science Fair Winners
2. Presentation to Ideas to Impact Participants
3. Presentation to QuikSCience Participants
4. Presentation of Partners in Education Award
5. Remarks from Board Members
6. Remarks from Student Board Representative
7. Remarks from Superintendent
8. Report from School Site Councils

- 9. Report from Facilities Planning Committee
- 10. Report from Technology Committee

B. **DISCUSSION ITEMS** (No Action required. If Action required, item will be brought to a future meeting as an Action Item)

C. **BUSINESS SESSION:**

1. **CONSENT AGENDA**

Consent items shall be items of a routine nature or items for which no Board discussion is anticipated and for which the Superintendent recommends approval.

At the request of any member of the Board, any item on the Consent Agenda shall be removed and given individual consideration for action as a regular agenda item.

- a. **Approve Minutes of Regular Board Meeting March 20, 2012**
- b. **Public Employee/Employment Changes 01CL21829-01CL21833 & 01CE05539-01CE05551** 1
- c. **Approve Purchase Orders – March 1 – March 31, 2012** 3
Board Policy 3300 requires Board approval of Purchase Orders
- d. **Approve Disposal of Obsolete or Surplus Instructional Materials, Books, and or Library Books** 8
Board Policy
- e. **Ratify Out of State Travel for Certificated Employees and an Administrator to Attend Daily Five/Daily Café Training in Phoenix, Arizona – March 17-18, 2012** 10
Board approval required for out of state travel for employees
- f. **Approve Overnight Trip for Oak Park High School Rocket Team – May 11-13, 2012** 11
Board Policy 6153 requires Board approval for student overnight trips
- g. **Approve Contract Renewal for 2012-13 Crossing Guard Services** 12
Board Policy 3312 requires Board approval for contracts for services.
- h. **Approve 2012-13 Transportation Agreement with Tumbleweed Transportation** 15
Board Policy 3312 requires Board approval for contracts for services.
- i. **Approve Facility Use by Religious Organization** 23
Board approval required for facility use agreements
- j. **Ratify Overnight Trip for Oak Park High School Whale Team – April 15-17, 2012** 24
Board Policy 6153 requires Board approval for student overnight trips
- k. **Approve Overnight Trip for Oak Park High School Girls’ Basketball Team – July 19-22, 2012** 25
Board Policy 6153 requires Board approval for student overnight trips
- l. **Approve Out of State Travel for Pupil Service Administrator to Attend National Special Education Institute – May 6-9, 2012** 26
Board approval required for out of state travel for employees

ACTION

2. **BUSINESS SERVICES**

- a. **Approve Award of Bid #12-02, Relocatable Ramp Repairs** 27
Board Policy 3312 requires Board approval for contracts for services.
- b. **Approve Award of Bid #12-07, Building 300 Modernization at Brookside Elementary School** 29
Board Policy 3312 requires Board approval for contracts for services.
- c. **Approve Award of Bid #12-10, Building M and N Restroom Modernization at Oak Park High School** 31
Board Policy 3312 requires Board approval for contracts for services.
- d. **Approve Award of Bid #12-25, Building E Roof Repair and Replacement at Medea Creek Middle School** 33
Board Policy 3312 requires Board approval for contracts for services.

- e. **Approve Proposal for Soils Engineering Services at Medea Creek Middle School 35**
Board Policy 3312 requires Board approval for contracts for services.
- f. **Approve Project to be Paid from Measure R Bond Funds – Domestic Water Main Repair at Red Oak Elementary School 41**
Board asked to approve projects using Measure R funds not previously designated
- g. **Approve Resolution #12-09 Authorizing Emergency Repairs at Oak Hills Elementary School 45**
Board Policy 3312 Requires Board approval for contract for services
- h. **Approve Safe School Plans 53**
The District must annually review and update the Safe School Plans in order to remain in compliance with Education Code 35294.2
- i. **Approve Donations 55**
Board Policy 3290 requires Board approval for donations to the District

- 3. **HUMAN RESOURCES**
 - a. **Public Hearing and Approval of Collective Bargaining Agreement Between the District and Oak Park Classified Association 57**
Government Code 3547.5 requires public disclosure of the provisions of all collective bargaining agreements
 - b. **Public Hearing and Approval of Collective Bargaining Agreement Between the District and Oak Park Teacher Association 63**
Government Code 3547.5 requires public disclosure of the provisions of all collective bargaining agreements
 - c. **Approve the District’s Initial Proposal for Collective Bargaining Negotiations with Oak Park Teachers Association 69**
Government Code 3547.5 requires public disclosure of the provisions of all collective bargaining agreements
 - d. **Approve the District’s Initial Proposal for Collective Bargaining Negotiations with Oak Park Classified Association 71**
Government Code 3547.5 requires public disclosure of the provisions of all collective bargaining agreements
 - e. **Approve Revised Classified Holiday Calendar for School Year 2012-13 73**
Board Policy 6111 requires Board approval of School Year Calendar

- 4. **BOARD POLICIES**
 - a. **Approve Amendment to Board Policy 5022 – Student and Family Privacy Rights – Second Reading 75**
This mandated Board Policy is revised and reorganized to address certain privacy issues related to students and/or their parents/guardians, including the administration of surveys and physical exams/screenings, parent/guardian rights to inspect instructional materials, and the collection of personal information for marketing purposes.
 - b. **Approve Amendment to Board Policy 3100 – Budget – Second Reading 79**
Updated policy expands section on “Fund Balance” to include sample policy statements, in compliance with Governmental Accounting Standards Board Statement 54, related to 1) how funds will be committed by the board to the “committed fund balance,” 2) delegation of the authority to assign funds to the “assigned fund balance,” 3) the order in which fund balances will be spent when multiple fund balance types are available for an expenditure, and 4) the minimum level of unrestricted fund balances that will be maintained in the general fund. Policy also reflects new law (SB 70) which extends the timeline for restoring the level of reserves to the level specified in state relations and new law (AB 114) which requires

- districts, for the 2011-12 fiscal year, to base their budget on the same level of state revenues in the 2010-11 fiscal year.*
- c. Approve Amendment to Board Policy 4140, 4240 – Bargaining Units – 1st Reading 85**
Updated policy reflects new law AB 501 which expands the definition of “exclusive representative” to allow employees who are neither certificated nor classified employees to be represented and expands the definition of “public school employer” to include certain joint powers agencies so that employees of the JPA may be represented.
 - d. Approve Amendment to Board Policy 5111 – Admission – First Reading 91**
Policy revised to make the timeline for students to enroll in the school in their attendance area consistent with the timeline for intradistrict open enrollment established pursuant to BP5116.1. Policy also reflects new Federal guidance clarifying that district may not adopt enrollment procedures based on the actual or perceived citizenship or immigration status of students or their parents/guardians.
 - e. Approve Amendment to Board Policy 5131.7 – Weapons and Dangerous Instruments – First Reading 95**
Mandated policy is updated to renumber legal cites pursuant to new law (SB 1080, 2010), effective January 1, 2012. Policy also deletes material specifying the term of the suspension or expulsion of students who violate this policy, which is repeated in AR5144.1 – Suspension and Expulsion/Due Process.
 - f. Approve Amendment to Board Policy 5141.21 – Administering Medication and Monitoring Health Conditions – First Reading 99**
Policy updated to reflect new law (SB 161) which authorizes districts to train volunteer, nonmedical district employees to provide emergency anti-seizure medication to students suffering from epileptic seizures when licensed health care professionals are not available on site.
 - g. Approve Amendment to Board Policy 6143 – Courses of Study – First Reading 103**
Mandated policy includes expanded language on the articulation of courses of study across grade levels and with postsecondary institutions, and clarifies requirement to offer secondary students a course of study that prepares them to meet the prerequisites for college admission and to attain entry-level employment skills. Material regarding notifications to students in grades 9-12 moved to AR.
 - h. Approve Amendment to Board Policy 6145.2 – Athletic Competition – 1st Reading 107**
Policy updated to reflect new law (AB 25) which requires districts to distribute information on concussions and head injuries to student athletes and their parents/guardians and requires that a student athlete who is suspected of sustaining a concussion be immediately removed from the athletic activity and not allowed to return until a health care provider provides written clearance. Policy also reflects new court decision regarding liability for failure to provide equivalent athletic opportunities for males and females even if females did not provide notice to disadvantageous treatment and new law (SB 107) which extends the operation of CIF until 2017 and CIF bylaws related to student eligibility for interscholastic athletic programs.
 - i. Approve Adoption of Board Policy 6170.1–Transitional Kindergarten–1st Reading 113**
New policy reflects new law (SB 1381, 2010) which requires districts to establish “transitional kindergarten” programs beginning in the 2012-13 school year for children whose admission to kindergarten is delayed due to changes in law affecting the age criterion for admission to kindergarten. Policy addresses student eligibility for the program, curriculum and instruction, staffing and student’s continuing to kindergarten at the completion of the transitional kindergarten program.

VIII. INFORMATION ITEMS

IX. OPEN DISCUSSION

X. ADJOURNMENT:

There being no further business before this Board, the meeting is declared adjourned at _____ p.m.

SCHOOL REPORTS

- | | |
|---|-----|
| 1. Brookside Elementary School Report | 119 |
| 2. Oak Hills Elementary School Report | 120 |
| 3. Red Oak Elementary School Report | 121 |
| 4. Medea Creek Middle School Report | 122 |
| 5. Oak Park High School Report | 124 |
| 6. Oak View High School/Oak Park Independent School | 125 |
| 7. Oak Park Neighborhood School | |